



## Job Description

**Job Title:** Production Lead  
**Department:** Production  
**Reports To:** Senior Production Lead/Plant Manager  
**FLSA Status:** Hourly, Non-Exempt  
**Revision Date:** July 2018

### Summary

We are seeking an individual to join our team as a Production Lead. This hands-on role assists in directing staff, monitoring product quality and keeping his/her assigned line(s) running efficiently, while meeting run rates and product specifications. Must be able to multitask, work well under pressure and provide direction to others respectfully. Production experience is preferred; however, we are willing to train the right candidate. Open-mindedness and creativity are most important for this role, as we are an artisan manufacturing company that requires quick thinking and willingness to shift directions regularly while maintaining positive energy and enthusiasm.

### Essential Duties and Responsibilities

- Coordinate daily operational activity of specific production area, running anywhere from 1-3 production lines
- Creatively seek ways to improve performance with deliberate focus towards functional skills, effective communication, and a growth mindset for oneself and the members of their team
- Support ongoing and generate new growth opportunities relative to safety, quality, productivity, delivery, cost, or any other number of areas where you are able to outline growth potential
- Develop self and others by increasing knowledge and removing barriers to contribution
- Empower associates directly involved in each function, specifically Senior Production Operators (Batch Makers/Process Techs) and Production Operators
- Contribute to solution creation and earn respect as a result of competence and results rather than hierarchy
- Employ an objective, agile approach to every scenario to accommodate unique and dynamic circumstances resulting in sustainable success
- Support and adhere to Twincraft's values and credo
- Perform other duties as assigned.

### Education and Experience

One to three years of experience is preferred, however, a combination of skills and experience will be considered.

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**Personal Characteristics**

- Ability to work independently as well as be part of a cohesive, diverse team
- Calm and effective under pressure
- Detail oriented and organized
- Strong interpersonal skills

**To Apply:**

Please submit a resume to [jobs@twincraft.com](mailto:jobs@twincraft.com) or stop in at our 2 Tigan Street Winooski location Monday-Friday, 8:00am-4:30pm to fill out an application onsite.