



## Job Description

Are you an open-minded and creative thinking person looking to learn, grow, and find success? If so, Twincraft Skincare is hiring! We are currently seeking dynamic individuals looking to develop a career in manufacturing. If you're looking for a collaborative, cohesive environment with opportunities for personal and professional growth, consider learning about Twincraft.

Located in both Winooski and Essex, Twincraft is a family owned company and manufacturer of artisanal skincare products. Twincraft prides itself on developing our employees, and providing them with daily opportunities to learn and advance in new and unique areas. Whether you have a knowledge of manufacturing or are looking for a new career path, we are interested in talking to you.

**Job Title:** Maintenance Tech 2  
**Department:** Maintenance  
**Reports To:** Winooski Plant Manager  
**FLSA Status:** Hourly, Non-Exempt  
**Revision Date:** May 2019

### Summary

From a solid foundation of mechanical, electrical, and pneumatic skills, this position requires the ability to actively and effectively troubleshoot and resolve mechanical issues across a wide range of extrusion, pressing, and packaging machines. This position also requires employees to work as a team with the rest of the maintenance department to complete efficient production line setups, reduce downtime, and complete regular preventative maintenance on machines. Living personal values that align with Twincraft is required and most critical—such as intentional, practical, and dynamic action while honoring the value of people along with willingness to learn and become an expert.

### Essential Responsibilities

- Continuously troubleshoot, maintain, and repair a wide variety of cross-functional equipment.
- Optimize financial performance through efficient setups, downtime reduction, and preventative maintenance.
- Personally continue cross-training.
- Work collaboratively and be willing to share knowledge and experience across numerous departments, including but not limited to, Research & Development, Applications Engineering, Facilities, and most regularly, Production.
- Identify potential improvements and come up with creative ways to execute them while striving to improve production efficiencies and overall financial performance.
- Empower associates directly involved in each function, such as production line personnel.
- Be on call throughout each 10 hour shift, and be willing to be flexible and move from one project to the next.
- Employ an objective, agile approach to every scenario to accommodate unique and dynamic circumstances resulting in iterative improvement.

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- Support and help implement continuous process improvements.
- Support and adhere to Twincraft's values and credo.
- Perform other duties as assigned.

### **Shifts**

- 1st Shift: 5:00am-3:30pm Monday-Thursday
- 2nd Shift: 3:15pm-1:45am Monday-Thursday

### **Education and Experience**

Proficiency with mechanical, electrical, and pneumatic skills is preferred.

### **Required Skills**

- Efficient and effective communication and relational skills.
- Strong math, writing, and reading aptitude.
- Understand mechanical, electrical, and pneumatic principles.
- Familiar with diagrams and prints.

### **Additional Skills Desired**

- Knowledge of Industrial Electronics/Motors/Drives/Small Transformers is strongly preferred.

### **Personal Characteristics**

- Willingness to learn and become an expert, including interdisciplinary competence.
- Authentic demonstration of Customer Centricity (internal/external)—intelligently.
- Intentional, practical, and dynamic action orientation.
- Honors the value of each person, while objectively aligning their contributions with the appropriate position.
- Exhibits personal responsibility and honesty/transparency.
- Intense pursuit of the extraordinary.

### **To Apply:**

Please submit a resume to [jobs@twincraft.com](mailto:jobs@twincraft.com) or stop in at our 2 Tigan Street Winooski location Monday-Friday, 8:00am-4:30pm to fill out an application onsite.

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